

# ST MARY'S CE(C) FIRST SCHOOL

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17<sup>th</sup> January 2017

Dear Parents/Carers

## **Parents' Consultations Day - Tuesday 14<sup>th</sup> February**

There will be an opportunity for you to visit the class teacher with your child on Tuesday 14<sup>th</sup> February; this will enable you to discuss progress with your child and their class teacher. Appointments will be limited to a maximum of 10 minutes. I am aware that some of you may not be able to attend during the day and therefore the consultations will continue until 6.00pm.

The times staff will be available are as follows:

10am - 12pm

1pm - 3pm

3.30 - 4pm

4.30 - 6pm

Appointment sheets will be made available in the school Reception from Monday 30<sup>th</sup> January; alternatively you may call the school office to book a time slot.

We are always happy to receive comments from parents, so if you would like to inform us of your opinions of the format of the parents' consultation, its content or the value to you of the comments made by teachers, please feel free to pass on your comments via the school office.

Yours faithfully

Mr J Thorne

Deputy Headteacher